

Minutes of the 9th internal meeting of CSO members, AGCM, Orissa

Venue: Conference Hall, KCSD

Date: 8th October 2007

Time: 03.00 PM

Minutes of Meeting

List of Members Present

1. Prof. Saraswati Swain
2. Prof. Sashimani Panda
3. Mr. Basudev Panda
4. Mr. Gouranga Mohapatra
5. Dr. Almas Ali
6. Mr. Basudev Panda
7. Ms. Usharani Behera
8. Ms. Sneha Mishra
9. Mr. Sudarsan Das
10. Dr. Manmath K. Mohanty

Agenda:

- ✓ Briefing about the progress regarding State ToT by Mr. S. Das.
- ✓ Finalisation of the tools to be shared in the ToT
- ✓ Discussion on finalization of details on facilitation at district level
- ✓ Discussion on District level Orientation
- ✓ Any other matters relating to state ToT

Dr. Saraswati Swain Co-chairperson, AGCM presided over the meeting. The following matters were discussed and resolved.

Briefing about the progress regarding State ToT

Mr. Sudarsan Das informed the members that all preparatory arrangements like printing of banners, folders and booking of conference hall, and accommodation for participants have been completed and letter to resource persons, AGCM members, and concerned participants have been issued. There is a change of venue from ST& SC research cum training institute (STSCRTI) to State Institute of Rural Development (SIRD) because it is learnt that the accommodation for participants in STSCRTI is not available for 11th -13th October 07. Hence the venue has been changed to SIRD where both conference and accommodation facilities are available in the same campus.

Finalisation of the tools to be shared in the ToT

It was revealed that the draft tools shared at the national ToT has been modified and redesigned in the context of Orissa by Mr. Basudev Panda, Mr. Gouranga Mohapatra & Dr. M. K. Mohanty in consultation with Mr. Sudarsan Das, Nodal Officer, AGCM.. It was discussed some fine tuning is necessary before sharing the tools in the ToT and the same sub group took the responsibility to fine tune the Tools for community monitoring. The following tools are to be shared

Tools for Community Monitoring

1. Schedule for in-depth interview for ASHA
2. Interview with women who visited PHC/CHC
3. Exit Interview
4. Indoor patient Interview schedule
5. Facility Survey for PHC/CHC
6. Check list for PHC
7. Check list for CHC
8. Guidelines for Group Discussion
9. Format for documenting adverse outcome

It was further discussed that all resource materials including presentations will be given in a CD to all NGOs participating in the state ToT.

Discussion on finalization of details on facilitation at district level

Prior to the discussion a brief note on district level facilitation was circulated among the members. The following matters were discussed.

As per the original design to undertake the district level activities & facilitate block level activities the district level has one district co-ordinator & three block co-ordinators. There is no allocation of budget at the block level and down which hints as if the block level NGOs will be involved in doing the specific activities such as formation of VHSCs, PHC, CHC Planning & Coordination Committee and orientation of VHSC members, PHC monitoring committee members, CHC monitoring committee members, organising of Jan Sambah at PHC and Block level which involves lot of activity without person power. Only fund is available for organising events. There is no budget for such NGOs to engage manpower.

On the other hand the district level NGOs has to form only one committee at district level, orient the members for one day, conduct 2 meetings of the committee members and conducts 3 training programmes besides district level monitoring and collation of information. To facilitate these activities 4 persons are allocated. This means even if the activities both at the block and district level be achieved there will be a gap in capacity at the block level NGOs in terms of manpower.

In such a situation the real challenge is to build the capacity of block level NGOs without having an intermediary. Hence providing manpower support to block nodal NGOs can be considered.

AGCM members representing the district with the support of his organisation, secretariat and selected block level NGOs undertake the district level activities. District representative from the AGCM member may take the help of other AGCM members for facilitating activities at the district and block levels.

The facilitating district representative of AGCM at district level may provide honorarium to resource persons for collating information, preparing report and other secretarial assistance. The expenses incurred can be reimbursed or advanced directly from the state secretariat. The expenses such as sending messengers to different places and other assistance including local travel etc. can also be reimbursable. Funds can be allocated to the district representative of AGCM from secretariat for the maydays of work. Detail district level plan can be made by the district representative of AGCM in this regard.

Advantage:

- The interested members at the state level may have more opportunity to visit and involve themselves in facilitating activities at district level and below.
- There can be re arrangement of funds for human resource at the block to undertake the block level activity and facilitate the village level activities.
- Expediting the process of utilisation of funds as since the MOU is being directly signed by the State Nodal NGO & Block Nodal NGOs.

Discussion on District Level Orientation

Any other matters:

It is decided that All members of AGCM will remain present for all the 3 days in the state TOT.

Henceforward, the minutes of the meeting will be circulated in hard copy after signing by the concerned person.

The meeting ended with vote of thanks by Ms. Usharani Behera.